

**Virginia Department of Corrections
Headquarters Procurement Unit**

Buyer Commodity Assignment

Fax: (804) 674-3541

Laura Bishop, VCM, CPPB

Director of Procurement & Risk Mgt.

Phone: 804-887-8232

E-mail: laura.bishop@vadoc.virginia.gov

eVA Administrator

Professional & Nonprofessional Services

Surplus Property Officer (Backup)

Peter Batley, VCO, CPPB

Purchasing Manager

Phone: 804-887-8233

E-mail: peter.batley@vadoc.virginia.gov

eVA Administrator

Professional & Nonprofessional Services

Cynthia Creed, VCO

Procurement Specialist Senior

Phone: 804-887-8330

E-mail: cynthia.creed@vadoc.virginia.gov

Copiers

Environmental Services Support

Farmers Market/Agribusiness

Laboratory Supplies

Small Purchase Charge Card Administrator

(Commodity Backup: Peter Batley)

Nicole Hicks, VCO

Procurement Specialist Senior

Phone: 804-887-8224

E-mail: nicole.hicks@vadoc.virginia.gov

Faith-Based Services

Inpatient Substance Abuse Treatment Svcs.

Janitorial Services

Optometry Services

Residential Services

Sex Offender Treatment Services

(Commodity Backup: Lisa Martinez)

Cassandra Jackson, VCO

Procurement Specialist Senior

Phone: 804-887-8225

E-mail: cassandra.jackson@vadoc.virginia.gov

Commissary Programs

Complex Health Services

Lab/Medical Testing

Mental Health Professional Services

Pharmacy

Temporary Medical Services

(Commodity Backup: Becky Shumaker)

Lisa Martinez, VCO

Procurement Specialist Senior

Phone: 804-887-8253

E-mail: lisa.martinez@vadoc.virginia.gov

Evidence-Based Practices & Services

Information Technology Goods & Services

Interpreter Services

Polygraph Services

Satellite TV Services

VASAVOR

(Commodity Backup: Nicole Hicks)

Becky Shumaker, VCO

Procurement Specialist Senior

Phone: 804-887-8231

E-mail: becky.shumaker@vadoc.virginia.gov

Dental Goods & Services

Building & Grounds Goods & Services

Physician Services

Radios/Radio Equipment

Security & Safety Goods & Services

Vending

(Commodity Backup: Cassandra Jackson)

Kimberlee Hall, VCO

Buyer Specialist

Phone: 804-887-8440

E-mail: kimberlee.hall@vadoc.virginia.gov

Community MOA Co-Coordinator (even P&P)

Conference Services & Training Services

Drug Testing

Education

Food Service Goods & Services

Fuels

Mailing Systems

Medical & Dental Goods

Temp Services

Vehicles & Vehicle Repairs

(Commodity Backup: Liz Jackson)

Vacant

Buyer Specialist

Phone: 804-887-8233

E-mail: elizabeth.jackson@vadoc.virginia.gov

A & E Support

ACA Accreditation

Community MOA Co-Coordinator (odd P&P)

HIDTA

Outpatient Substance Abuse Services

Reentry & Program Services

Research Unit

Refuse & Waste Disposal Services

(Commodity Backup: Kimberlee Hall)

Marco Trejo

Program Support Technician

Phone: 804-887-8071

E-mail: marco.trejo@vadoc.virginia.gov

Clothing (other than VCE)

Janitorial Supplies

Office Equipment & Maintenance

Office Supplies

Publications/ Printed Materials

VCE Goods & Services

VDC

VIB Products & Services

eVA State-Entered Vendors

Small Purchase Charge Card Admin. (Backup)

Michal Ketner, VCO

Compliance & Training Specialist

Phone: 804-887-8232

E-mail: michal.ketner@vadoc.virginia.gov

Procurement Compliance

Procurement Training

Surplus Property Officer

SWAM Coordinator